



## **Band Booster Meeting Minutes August 1, 7 p.m.**

Attendees: Brian Fox, Tom Nielander Jennifer Dedman, Christy Tucker Kara Doyle

Meeting called to order by President Brian Fox at 7:02 p.m.

### President

- Meeting scheduled for the express purpose of discussing and deciding whether Harold Franklin Shields, IV and/or Marie Shields (Concessions Chairperson) may use a Band Booster credit card to make purchases for band concessions and, if so, whether the Board agrees to order a credit card in Harold's name.
- Although Marie Shields oversees concessions, her spouse Harold Shields handles store shopping for supplies.
- The credit card (issued by TVA Credit Union) would be used for the express purpose of purchasing supplies for band concession sales this upcoming football season.
- There is usually a big initial purchase for supplies, and then weekly purchases to restock supplies as necessary.
- The Shields would turn in receipts from purchases, a limit will be set on the card (1K to 1500K max), and the limit can be adjusted at any time. Mary Cook may also freeze the card at any time.
- The Shields have been volunteering and helping the Band Boosters for years and everyone who has worked with them deem them extremely trustworthy.
- If the purchase total at any point exceeds the card limit, either Brian or Tom will step in to handle the overage.
- The Board will let Marie and Harold know what we need for supplies before they begin shopping.
- The Board voted unanimously to approve obtaining a credit card in Harold Franklin Shield's name so that he may easily purchase supplies needed for concession sales during 2022 football games.

Meeting adjourned by Brian Fox at 7:16 p.m.

